

FOOD DRIVE MANUAL

Revised July 2005



PARTNERS



Second Harvest Food Bank of North Central Ohio
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www.secondharvestfoodbank.org

FOOD DRIVE MANUAL

Facts About the Food Bank

FACTS ABOUT THE FOOD BANK

What is the Food Bank's history?

The Second Harvest Food Bank of North Central Ohio was established in 1982 as the County Cupboard in order to ensure the effectiveness of hunger relief agencies in Lorain County. In 1985 the service area was expanded when the Food Bank became an affiliate of America's Second Harvest. The organization name was officially changed in 1994.

What is the mission of the Second Harvest Food Bank of North Central Ohio?

The Food Bank's mission is to reduce hunger by gathering and providing resources to hunger-relief organizations serving Crawford, Erie, Huron and Lorain Counties.

Who does the Food Bank serve?

The Food Bank distributes products more than 120 member agencies that include food pantries, soup kitchens shelters and supplemental food program. These hunger-relief programs distribute the food, at no cost, to low income families, children and the elderly.

Who is hungry in our community?

Those that most need assistance are those who can least afford to be without adequate nutrition: children, the elderly and the working poor. Due to the present economic situation and increasing unemployment, the need for emergency and supplemental food assistance in our community continues to spiral upwards. In 2004 over 203,000 people received food assistance through our network of member agencies. Of that number more than 44% were children.

How much food does the Food Bank distribute?

In 2004 the Food Bank distributed nearly 3 million pounds of food and grocery products equal to approximately 2.3 million meals.

3 million pounds of food! Where does it all come from?

By serving a network of non-profit agencies, the Food Bank is a cooperative effort to solicit, transport, sort, repack and distribute large amounts of food and grocery products. Soliciting food donations from national, regional and local growers, packers, manufacturers, wholesalers and retailers, the Food Bank distributes the products to North Central Ohio agencies. Food is also received through both federal and state commodities programs. The Food Bank adheres to strict guidelines for distribution of food and grocery products to insure food safety.

THE SUPER SIX

The Super Six are the six most-needed items for the network of member agencies we serve.

THE SUPER SIX

CEREAL

PEANUT BUTTER

VEGETABLES

(canned only)

TUNA FISH

SOUP

(canned only)

BEEF STEW

(canned only)

RUNNING A SUCCESSFUL DRIVE

Develop a committee of leaders representing floors, divisions or departments.

Meet with the committee before the drive:

- Set a theme
- Set a goal in dollars or pounds of food
- Set dates for the food drive

Arrange for competition:

- Certificates
- Pizza party
- Prizes

Appoint team leaders for:

- Internal publicity
- Collection
- Storage & pick up

Make it Fun

- Display posters in visible areas.
- Have a jeans day – every employee / student who donates can dress down.
- Provide drive participants with bags to take home and to return.
- Develop contests between groups.
- Schedule a “field trip” to the Food Bank.
- Publish food drive information in employee pay checks or newsletter.
- Broadcast e-mail reminders and updates.
- Plan special drive days (fill a play pen with infant formula, PB & J day, “can” an employee in their office)
- Hold a raffle with a donated gift for donors.

FOOD DRIVE MANUAL

Member Agencies

MEMBER AGENCIES (Continued)

Crawford County	<i>Bucyrus</i>		
		B.A.S.E. (Bucyrus After School Enrichment)	After School
		Bucyrus Salvation Army	Food Pantry & Soup Kitchen
		Prevailing Word Ministries	Food Pantry
	<i>Crestline</i>		
		C.A.M.P.	Food Pantry
	<i>Galion</i>		
		Southview Baptist Church	Food Pantry
Erie County	<i>Huron</i>		
		Lighthouse Assembly of God	Food Pantry
	<i>Sandusky</i>		
		Boys and Girls Club of Sandusky	After School
		Care & Share	Food Pantry
		Community Supper Program	Soup Kitchen
		Crossroads	Shelter & Food Pantry
		Eagles Nest Church	Food Pantry
		Erie Residential Living Inc.	Medical/Challenged
		Heartbeat	Medical/Challenged
		Home of Hope, Inc.	Transitional Housing
		Lighthouse Baptist Church	Food Pantry
		Salvation Army Sandusky	Food Pantry & Soup Kitchen
		Sandusky Baptist Temple	Food Pantry
		Serenity House	Food Pantry & Transitional Housing
		<i>Vermilion</i>	
	Vermilion Area Charities	Food Pantry (Holiday)	
	Vermilion Church of Christ Pantry	Food Pantry	
Huron County	<i>Bellevue</i>		
		Faith Bible Church of Bellevue	Food Pantry
		Fish and Loaves	Food Pantry
	<i>Greenwich</i>		
		Ripley Church	Food Pantry
	<i>New London</i>		
		New London Salvation Army	Food Pantry & Soup Kitchen
		Our Lady of Lourdes Church	Food Pantry
	<i>Norwalk</i>		
		Abby House	Group Home
		Miriam House	Shelter
		Norwalk Alliance Church	Food Pantry
		Norwalk Area Food Pantry	Food Pantry
		Norwalk Salvation Army	Food Pantry & Soup Kitchen
<i>Plymouth</i>			
	Plymouth Shiloh	Food Pantry	
<i>Wakeman</i>			

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Member Agencies

MEMBER AGENCIES (Continued)

Huron County (continued)	Caring Community Children's Program	Summer Camp
	Caring Community Food Pantry	Food Pantry
	<i>Willard</i>	
	Hope (Esperanza)	Food Pantry
	Willard Area Food Pantry	Food Pantry
	YMCA Kinderneest Willard DayCare	Day Care
Lorain County	<i>Amherst</i>	
	Good Shepherd Baptist Church	Food Pantry
	<i>Columbia Station</i>	
	St. Elizabeth Ann Seton Church	Food Pantry
	<i>Elyria</i>	
	Asbury UMC Food Pantry	Food Pantry
	Church of the Open Door	Food Pantry (Holiday)
	Church of the Open Door	Soup Kitchen
	Family Choice Pantry @ Community Impact	Food Pantry
	Community Impact Organization	After School
	Community United Methodist Church	Soup Kitchen
	Elyria Baptist Church	Food Pantry
	Elyria Neighborhood Center	After School
	Elyria Salvation Army	Food Pantry & Soup Kitchen
	First Congregational United Church of Christ	Food Pantry & Soup Kitchen
	First United Presbyterian Church	Soup Kitchen
	Hospitality Center	Food Pantry
	King's Glorious Kitchen	Soup Kitchen
	Kinship Care	Food Pantry
	Linden School	After School
	Lorain County Mission	Food Pantry & Shelter
	Lorain County Office on Aging	Food Pantry
	Mt. Nebo Primitive Baptist Church	Food Pantry & Soup Kitchen
	Original Church of God	Soup Kitchen
	Pathways Enrichment Center	Food Pantry, Soup Kitchen & After School
	Save Our Children	After School
	St Andrew's Hot Meals	Soup Kitchen
	St Judes Social Concern Meals	Soup Kitchen
	St. Mary Catholic Church Hot Meal Program	Soup Kitchen
	The Cross Community Church	Food Pantry
	Washington Avenue Christian Church	Soup Kitchen
	Women's Development Center	Food Pantry (Holiday)
	YWCA Elyria - Women's Campus Project	Women's Program
	<i>Grafton</i>	
	United Methodist Church	Food Pantry
	<i>Kipton</i>	
	Kipton Community Church	Food Pantry
	<i>LaGrange</i>	
	LaGrange Lions Community Foundation	Food Pantry

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Member Agencies

MEMBER AGENCIES (Continued)

Lorain

Big Brothers and Big Sisters
Catholic Charities Family Center
Child Care Resource Center
The Love Center Food Cupboard
Compass House
Emmanuel United Methodist Church
Fairfield Christian Center
Faith House
Faith Ministries Christian Center
Family Outreach Center
First Congregational Church
First Lutheran Coop
First Presbyterian Coop
Harrison Community Center
Haven Center (NHA)
House of Restoration Transitional Home
Key - LCCADA
Lorain County Community Action
Lorain Salvation Army
Love Extended
Morningstar Baptist Church
Northminster Church LP Coop
Our Saviour Lutheran Church
Palmer/Findley House
St Mary's Youth Programs
St Matthews AME Church
St. Joseph Overnight Shelter
St. Joseph's Church Coop
The Vine of Hope Food Pantry
UMADAOP

After School
Food Pantry & Soup Kitchen
Food Pantry
Food Pantry
Residential Housing
Soup Kitchen
Food Pantry & Soup Kitchen
Shelter
Food Pantry & Soup Kitchen
Food Pantry
Soup Kitchen
Food Pantry & Soup Kitchen
Food Pantry & Soup Kitchen
Day Care
Shelter
Transitional Housing
Residential Housing
Food Pantry
Food Pantry & Soup Kitchen
Food Pantry
Food Pantry
Food Pantry & Soup Kitchen
Choice Food Pantry
Residential Housing
After School
Food Pantry
Shelter
Food Pantry & Soup Kitchen
Choice Food Pantry
After School

North Ridgeville

Community Cares

Food Pantry

Oberlin

Boys and Girls Club of Lorain County
Oberlin Community Services
Oberlin Weekday Hot Meals
Rust United Methodist Church

After School
Food Pantry
Soup Kitchen
Soup Kitchen

Sheffield Lake

Lorain County Office on Aging - Northeast

Food Pantry

Sheffield Village

Lake Breeze Church

Food Pantry

South Amherst

First United Methodist Church

Food Pantry

Vermilion

Vermilion Food Pantry UCC

Food Pantry

Wellington

Well-Help Inc.

Food Pantry

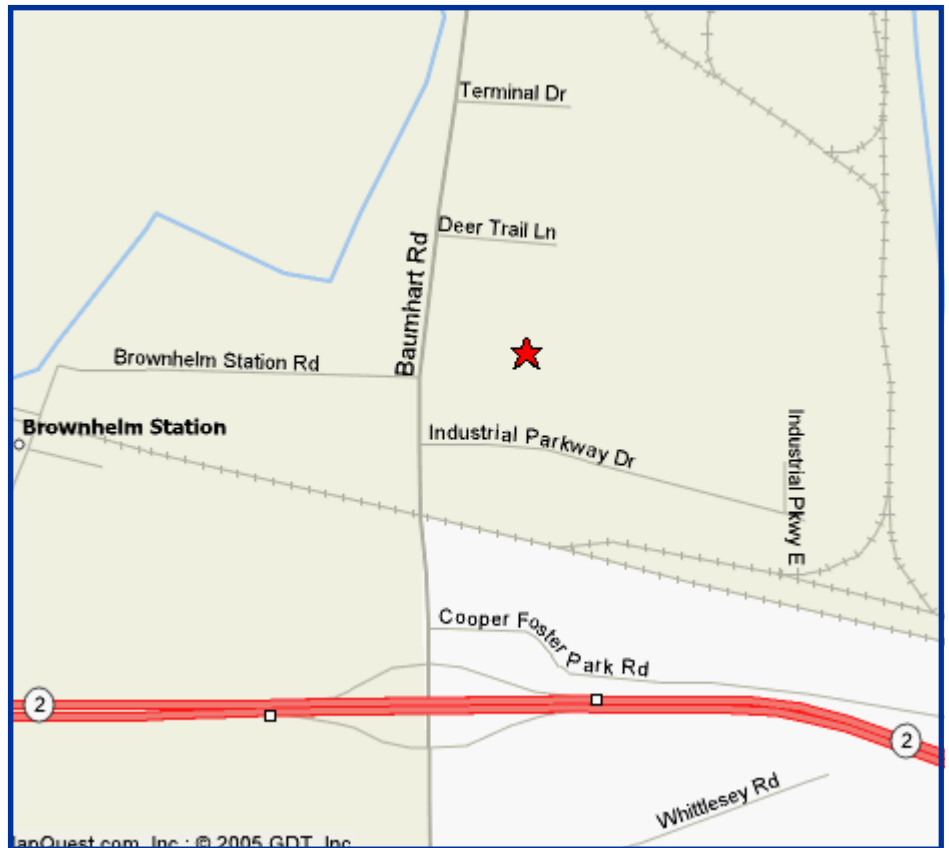
**Lorain
County
(continued)**

DIRECTIONS

The Food Bank is located at 7445 Deer Trail Lane in Lorain off of Baumhart Road. Please bring your donations to this location. Food drive donations are repackaged at the Food Bank and distributed to qualified hunger centers.

From the West:

Take Route 2 East and exit at Baumhart Road. At the light turn left onto Baumhart Road. The Food Bank will be located 1/2 mile North on Deer Trail Lane. Turn right onto Deer Trail Lane, the Food Bank will be on the right. Please take donations to the loading dock at the rear of the building.



From the East:

Take Route 2 West and exit at Baumhart Road. At the light turn right onto Baumhart Road. The Food Bank will be located 1/2 mile North on Deer Trail Lane. Turn right onto Deer Trail Lane, the Food Bank will be on the right. Please take donations to the loading dock at the rear of the building.

From the South:

The Food Bank will be located off Baumhart Road, 1/2 mile North of Route 2 on Deer Trail Lane. Turn right onto Deer Trail Lane, the Food Bank will be on the right. Please take donations to the loading dock at the rear of the building.

Should you need further directions to the Food Bank please call (440) 960-2265.